

Monday-Friday  
9:00 am- 5:00 pm  
(312) 372-2703

Passport, Visa &  
Legalization Service  
fax (312) 372-2715

PERRY INTERNATIONAL  
100 West Monroe  
Chicago, IL 60603  
www.perryvisa.com

### China Legalization Instructions

Corporate and Personal Documents must have an original signature and be attested to by a notary public. Public documents, such as birth and marriage certificates, must be certified copies issued by a government office. Estimates presume that documents are received in good order and in adequate time. Prices and requirements are subject to change without notice. By sending your documents to Perry International, you accept and agree to the terms and conditions listed on our web site's policy page.

If your document is notarized in one of the following states: CO IL IN IA KS MI MN MO WI, we can process your document here in Chicago. China requires the Secretary of State seal from the state the notary resides in. Along with the document itself you will need to send:

- a Chinese legalization form
- 1 photocopy of the document
- for business documents a copy of the companies Business License, for personal documents a copy of the persons passport

The Secretary of State fee and processing time vary from state to state. Our service charge to obtain the state seal is \$35 per document. If the document is from a state other than Illinois there will be an additional charge of \$40 to get the document to and from the Secretary of State's office.

China charges \$40 per document. Our service charge to submit the documents in Chicago is \$35 per document. There is also a fee of \$25 to Federal Express the documents back to you.

If the document was NOT notarized in one of the above states we will need to process through the embassy in Washington DC. A US Department of State Seal will be required in addition to the Secretary of State seal. The US Department of State charges \$8 per document. For work done in Washington DC our service charge is \$48 per document per seal.

Please complete and include our order form with your order. All personal orders must include a credit card number for billing.

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### Order Form for Legalizations

By sending your documents to Perry International you accept that all consulate information is estimated to the best of our ability but that consulate requirements may change at any time.

Number of documents enclosed included with this order \_\_\_\_\_

Country \_\_\_\_\_

Option is ONLY available for certain countries that offer the option

\_\_\_\_\_ Will pay consulate rush fees to have my documents back by \_\_\_\_\_ (date)

Referred By \_\_\_\_\_

Who do we contact if there are questions \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Complete at least one address and phone number even if payment is enclosed

Address to send invoice to: (if different)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attn: \_\_\_\_\_

Phone: \_\_\_\_\_

Address to return documents to: (No P.O. Boxes)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attn: \_\_\_\_\_

Phone: \_\_\_\_\_

If paying by credit card you do not need to send a deposit

Credit Card # \_\_\_\_\_ ( Amex , Diners , Mastercard , or Visa )

Expiration date: \_\_\_\_/\_\_\_\_

Signature of card holder: \_\_\_\_\_

# 公证、认证申请表 (G1)

## Application Form for Authentication or Notarization

申请人姓名 Name of Applicant	中文		性别 Sex	<input type="checkbox"/> 男/M
	English			<input type="checkbox"/> 女/F
出生日期 Date of Birth	年      月      日 Y      M      D	出生地点 Place of Birth		
身份证件和号码 Type and No. of Passport or ID.			国籍 Nationality	<input type="checkbox"/> 中国/Chinese
				<input type="checkbox"/> 美国/American
				<input type="checkbox"/>
职业 Occupation		联系电话 Tel.	(      )      -	
通信地址 Mail Address				
公司名称、地址(仅限公司文件) Company Name and Address (Business Documents Only)				
文件在华使用的目的 Purpose of Document to Be Used in China	<input type="checkbox"/> 领养/Adoption <input type="checkbox"/> 婚姻/Marriage <input type="checkbox"/> 寄养/Fosterage <input type="checkbox"/> 房产转让、买卖/House Property Transfer or Purchase <input type="checkbox"/> 继承/Inheritance <input type="checkbox"/> 商务贸易/Business and Trade <input type="checkbox"/> 诉讼/Lawsuit <input type="checkbox"/> 其他/Other			
文件的内容(请一并提供 有关文件的原件和复印 件)。 Content of Each Document. Please Submit Original Documents and Photocopies.	1.			
	2.			
	3.			
	4.			
	5.			
计划取证件日期(仅限亲自来馆申请者)/Requested Pickup Date (for walk-in service only). <input type="checkbox"/> 正常(4个工作日)/Regular (4 workdays) <input type="checkbox"/> 加急(2-3个工作日)/Express (2-3 workdays) <input type="checkbox"/> 特急(当天)/Rush (same day)				
我谨声明,我已如实和完整地填写了上述内容,并对所填写内容负责。 I hereby declare that the information given above is true, correct and complete. I shall bear the responsibility for the above information.				
日期: Date:	年      月      日 Y      M      D	申请人签名: Signature of Applicant:		
办证机关专用 For Official Use Only	接案 人		签署人	

此表可复印使用 / This form may be copied.